



SCRUTINY BOARD (LEISURE)

Meeting to be held at Fearnville Leisure Centre, Oakwood Lane, Leeds 8 (Map Attached)
on Monday, 17th July, 2006 at 10.00 am

A pre-meeting will take place for ALL Members of the Board
at Fearnville Leisure Centre at 9.30 am

*Note: Seating at this venue will be limited for Members of the Public therefore, please confirm your attendance prior to the meeting by contacting Sharon Winfield or Maria Lipzith on the telephone numbers below.

MEMBERSHIP

Councillors

B Atha	-	Kirkstall
A Barker	-	Horsforth
A Castle	-	Harewood
J Dowson	-	Chapel Allerton
J Elliott	-	Morley South
P Grahame (Chair)	-	Crossgates and Whinmoor
K Hussain	-	Hyde Park and Woodhouse
W Hyde	-	Temple Newsam
J Monaghan	-	Headingley
V Morgan	-	Killingbeck and Seacroft
G Wilkinson	-	Wetherby

Please note: Certain or all items on this agenda may be recorded on tape

Agenda compiled by:
Governance Services
Civic Hall
LEEDS LS1 1UR
Telephone No:

Maria Lipzith

247 4353

Principal Scrutiny Adviser:
Sharon Winfield
Telephone No: 2474707

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>EXCLUSION OF THE PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 13 of the Members Code of Conduct.</p>	
5			<p>MINUTES OF THE PREVIOUS MEETING - 12TH JUNE 2006</p> <p>To approve as a correct record the minutes of the meeting held on 12th June 2006.</p>	1 - 4
6			<p>EXECUTIVE BOARD MINUTES - 14TH JUNE 2006</p> <p>To note the minutes of the Executive Board meeting held on 14th June 2006.</p>	5 - 10

Item No	Ward/Equal Opportunities	Item Not Open		Page No
7			<p>OVERVIEW & SCRUTINY COMMITTEE MINUTES - 5TH JUNE 2006</p> <p>To note the minutes of the Overview & Scrutiny Committee meeting held on 5th June 2006.</p>	11 - 14
8	All Wards		<p>UPDATE ON CITY MUSEUM</p> <p>To note an update report by the Chief Heritage Officer on the new City Museum Project and consider if further scrutiny is required.</p>	15 - 20
9	All Wards		<p>TERMS OF REFERENCE - INQUIRY INTO LEISURE CENTRES</p> <p>To consider a report by the Head of Scrutiny and Member Development on the draft terms of reference which also outlines a proposed schedule for receiving evidence for this inquiry into Leisure Centres.</p>	21 - 26
10	All Wards		<p>WORK PROGRAMME</p> <p>To receive a report of the Head of Scrutiny and Member Development on the Board's current Work Programme and Forward Plan for July to October 2006.</p>	27 - 34
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 11th September 2006 at 10.00 a.m. (Pre-Meeting at 9.30 a.m.)</p> <p>MAP OF TODAY'S VENUE</p> <p>Fearnville Leisure Centre, Oakwood Lane, Leeds 8.</p>	

This page is intentionally left blank

SCRUTINY BOARD (LEISURE)

MONDAY, 12TH JUNE, 2006

PRESENT: Councillor P Grahame in the Chair

Councillors B Atha, A Barker, A Castle,
J Dowson, J Elliott, J Monaghan and
G Wilkinson

1 Chair's Opening Remarks

The Chair welcomed all in attendance to the first meeting of Scrutiny Board (Leisure) for the new municipal year 2006/2007 and then asked everyone to introduce themselves.

2 Declaration of Interests

There were no declaration of interests declared at the meeting.

3 Apologies for Absence

Apologies for absence from the meeting were received on behalf of Councillors W Hyde and M Lyons.

4 Update from the Director of Learning and Leisure

The Chair welcomed John Davies, Director of Learning and Leisure together with Councillor John Procter, Executive Board Member for Leisure to their first meeting of this Scrutiny Board.

John Davies, Director of Learning and Leisure gave an extensive update on the current and future issues facing the department, especially the services for leisure and culture which come under the portfolio of this Scrutiny Board.

In brief, the main issues discussed were Strategies, Capital Projects, 2012 Olympics/Paralympics, Leeds Local Area Agreement, Performance, Sports Trust and PFI Scheme, Celebrate Leeds 2007, District Partnerships, Major Events and the LeedsCard Scheme.

John Procter, Executive Member for Leisure also gave an update and informed the meeting that the Leisure and Cultural portfolio is a busy one with a number of issues currently being raised which Scrutiny Board may wish to introduce into the work programme.

In summary, the main issues raised by Members were as follows:-

- clarification on the charges now being imposed on small groups for the use of the Community Centre, which Members considered unsustainable.
- details on the amount of time being taken to lease Roundhay Golf Course. The Board requested that an update report be submitted to all Members of this Board as soon as possible.
- clarification of the criteria by which tickets for free point of entry events such as Fantasia and Party in the Park etc are distributed to the general public.
- clarification on the agreement with the BBC and other partners in relation to the large screen in Millennium Square. How events are being publicised and if catering facilities are being considered for these events.
- clarification on the agreement that Leeds Art Gallery has with other Art Galleries around the country for displaying their collections and the amount of exhibitions being displayed at Leeds Art Gallery.
- clarification of the plans being put in place to encourage people to take more exercise and on the various agencies involved as part of these plans such as Leisure Centres, Schools and Parks. Members were concerned that families who were on free school meals would not be able to afford to purchase a Leeds card to go to sports centres and they wanted to know what is being offered to assist disadvantaged groups.

The Chair thanked Councillor John Procter and John Davies for their attendance and informed them that this Scrutiny Board intends to hold some of its meetings at venues outside of the Civic Hall. Councillor John Procter invited the Board to visit Farnley Hall which has recently been refurbished and now houses part of Parks and Countryside Division.

RESOLVED –

- (a) That an update report be submitted to Board Members on current position with regard to Roundhay Park Golf Course.
- (b) That a report be submitted on the proposed use of the Millennium Square Television Screen and that the Programme Manager from the BBC, together with Catherine Blanchard, Learning & Leisure be invited to respond to questions from this Board.

5 Work Programme

The Head of Scrutiny and Member Development submitted a report on proposed guidelines for the development of a work programme for the Scrutiny Board (Leisure).

Appended to the report were copies of the following documents for the information/comment of the meeting:

- (a) Appendix 1 – a schedule of the Scrutiny Alignment with Executive Board Portfolios.
- (b) Appendix 2 – Scrutiny Board (Leisure) portfolio and details within the Corporate Plan.

- (c) Forward Plan of Key Decisions for the period 1st June 2006 to 30th September 2006.
- (d) Budget and Policy Framework Decisions.

RESOLVED -

- (a) That the contents of the report and appendices be noted.
- (b) That the Principal Scrutiny Adviser be requested to incorporate and timetable the following issues within the Board's work programme and draw suitable terms of reference, where applicable, on the lines now indicated:-

- To continue with the inquiry into the Grand Theatre.
- 2012 Olympics/Paralympics.
- City Museum update
- Update on the Leeds Art Gallery.
- Carriageworks Theatre – circulation of work undertaken by previous Board.
- Update on Roundhay Golf Course.
- Leisure Centres looking into the idea of having a Sports Trust and PFI Scheme - new buildings how they fit together/charges for use of Leisure Centres.
- Free at point of entry tickets issued for concerts and the criteria for distribution.
- Conference and Meeting Strategy.
- Millennium Square Television Screen and the advertisement of events such as Opera and Ballet.

This page is intentionally left blank

Agenda Item 6

Executive Board

Wednesday, 14th June, 2006

PRESENT: Councillor M Harris in the Chair

Councillors D Blackburn, R Brett, A Carter,
J L Carter, R Harker, P Harrand, J Procter,
S Smith, K Wakefield and J Blake

Councillor J Blake Non voting Advisory Member

1 Chair's Remarks

The Chair welcomed Councillor Harker back to his first meeting since his recent illness and welcomed Councillor Brett to his first meeting as a member of the Board.

2 Exclusion of Public

RESOLVED – That the public be excluded from the meeting during consideration of appendices 1, 2 and 4 to the report referred to in minute 12 and during consideration of the appendix to the report referred to in minute 17.

3 Declaration of Interests

Councillor Wakefield declared a personal interest in the item relating to the regeneration of the Florence Street area of Harehills (minute 12) as a non-executive director of the East Leeds Primary Care Trust.

4 Minutes

RESOLVED – That the minutes of the meeting held on 17th May 2006 be approved.

CENTRAL AND CORPORATE

5 Council Plan

The Acting Chief Officer Executive Support submitted a report on the production of the Council Plan containing the Best Value Performance Plan to be presented to Council for approval on 21st June in advance of publication in its final form on 30th June 2006.

RESOLVED –

- (a) That the report be noted and that Council be recommended:
 - (i) to approve the Council Plan to allow publication by 30th June 2006
 - (ii) to authorise the Chief Executive to update and complete the Council Plan with any outstanding information prior to its publication on 30th June 2006
 - (iii) to authorise the Executive Board to make any necessary in-year amendments to the Council Plan subject to the amendments being reported to the next available Council meeting

- (b) That a report be brought to the next meeting of the Board on the content of the Plan.

6 Equality and Diversity Strategy 2006 -2008

The Acting Chief Officer, Executive Support submitted a report providing background information, outlining the processes undertaken in the development of the Equality and Diversity Strategy, outlining how it will be developed and monitored and seeking approval of the strategy prior to a launch event on 29th June 2006

RESOLVED –

- (a) That the report be noted and that approval be given to the Equality and Diversity Strategy 2006-2008
- (b) That equality and diversity updates be brought to this Board on a six monthly basis

7 Financial Outturn 2005/06

The Director of Corporate Services submitted a report on the Council's financial performance for the year ending 31st March 2006, prior to the submission of the annual accounts to the Corporate Governance and Audit Committee for approval, subject to audit

RESOLVED –

- (a) That the report be noted and that approval be given to the proposals contained in paragraph 5.0 of the report with regard to the treatment of reserves and carry forward
- (b) That approval be given to the creation of an earmarked reserve in respect of the Housing Revenue Account as detailed in paragraph 7.3 of the report

DEVELOPMENT

8 UDP Review Response to Modifications

The Director of Development submitted a report providing an overview of the response to the proposed Modifications and further action required to progress the UDP Review to adoption by full Council.

RESOLVED –

- (a) That the report be approved and that it would not be appropriate to make any further modifications to the Plan
- (b) That having carefully considered all the representations received, they do not give rise to a need for a further public inquiry
- (c) That the schedule attached as appendix 3 to the report be published as the Council's statement and reasons in response to the representations received
- (d) That the Notice of Intention to Adopt the UDP Review be published and that, following the expiry of the notice period, the Plan be submitted to full Council in July 2006 with a recommendation that it be formally adopted

9 A Strategic Change Programme For Planning and Development Services

The Director of Development submitted a report on the proposed outcomes of a Strategic Review of Planning and Development Services

RESOLVED – That the conclusions and the summary of the Change Delivery Plan as contained in the document ‘Planning a Better Future’ and as attached to the submitted report, be approved

NEIGHBOURHOODS AND HOUSING

10 Area Function Schedules 2006/07

The Director of Neighbourhoods and Housing submitted a report outlining the Area Function Schedules for 2006/07, detailing the budgets available for delegated services for the year and including an initial Area Function Schedule for Community Centres

RESOLVED –

- (a) That the updated Area Function Schedules for delegated budgets for 2006/07 be endorsed
- (b) That the initial Area Function Schedule for Community Centres currently vested with Neighbourhoods and Housing be endorsed and that the centres formally become the responsibility of the Area Committees from 1st July 2006
- (c) That a further report be brought to the Board commenting upon area decision making processes and recommending clarification of responsibilities as necessary.

11 Leeds Hate Crime Strategy

The Director of Neighbourhoods and Housing submitted a report presenting the Leeds Hate Crime Strategy designed to provide a framework to deal with all aspects of hate crime with a vision to create an environment where no form of hate motivated crime is tolerated.

RESOLVED – That this Board supports the implementation of the Leeds Hate Crime Strategy

12 Regeneration of the Florence Street Area of Harehills

The Director of Neighbourhoods and Housing submitted a report on options for the regeneration of the Harehills area and on a proposal for the acquisition and clearance of 36 properties.

Appendices 1, 2 and 4 to the report were designated as exempt under access to Information Procedure Rule 10.4(3) and were circulated at the meeting.

Following consideration of the exempt appendices in private at the conclusion of the meeting it was

RESOLVED –

- (a) That approval be given to the injection into the Capital Programme of £1.5m of Regional Housing Board money
- (b) That scheme expenditure to the amount of £1.5m be authorised
- (c) That officers be authorised to commence acquisition of the identified properties by voluntary agreement with the owners and that in the

event that such agreement cannot be reached with the owner of any property within the target area for its acquisition, a further report be brought to this Board setting out the reasons why use of compulsory purchase powers may be considered appropriate and justified in the circumstances.

CHILDREN'S SERVICES

13 Framework for Managing Primary School Places

The Chief Executive of Education Leeds submitted a report presenting a policy document for the planning of primary school places to replace the existing Strategy for School Reorganisations approved by the Executive Board on 9th March 2005 (minute 224)

RESOLVED – That approval be given to the policy document on the planning of primary school places as attached to the report and to the framework to taking appropriate targeted action across the City.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on this matter).

14 Review of Primary Provision in Meanwood Primary Planning Area

Further to minute 55 of the meeting held on 21st September 2005 the Chief Executive of Education Leeds submitted a report on the outcome of further discussions since the formal consultation that took place in Summer 2005.

The Chair referred to two letters of representation which had been addressed to Members of the Board.

RESOLVED – That a statutory notice be published for the closure of Miles Hill and Potternewton Primary Schools on 31st August 2007 and for the establishment of a 1.5 form entry primary school on the Potternewton site on 1st September 2007.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he voted against this decision).

15 Review of Primary provision in Horsforth Primary Planning Area

The Chief Executive of Education Leeds submitted a report on the outcome of a review of primary provision in the Horsforth Primary Planning Area.

The report presented the options of maintaining all existing provision, the amalgamation of Featherbank Infant and Newlaithes Junior schools to form a two form entry primary school and closure of Broadgate Primary School or amalgamation with another school in the area

RESOLVED –

- (a) That it be noted that Education Leeds considers an amalgamation of Featherbank Infant School and Newlaithes Junior, into a remodelled building on the junior school site to be the best option at the current time for the Horsforth area

- (b) That Education Leeds be requested to bring forward a proposal to this effect in due course and in particular to secure the necessary capital to deliver a single site primary school
- (c) That given the Children's Centre planned for Broadgate, the Board notes that no further action is presently required with regard to the number of primary school places available in Horsforth.

16 Local Government Ombudsman Report on a School Closure Notice

The Director of Legal and Democratic Services submitted a report on a recent finding of maladministration and injustice in a report issued by the Local Government Ombudsman in relation to a school admissions matter.

RESOLVED – That the Ombudsman's report and findings be received and noted and that the recommendation that £250 be paid to the complainant, for the injustice noted in the report, be accepted.

17 Recent Ofsted Inspections

The Chief Executive of Education Leeds submitted a report summarising the outcomes of recent OFSTED inspections during the spring term 2006.

RESOLVED – That the report and the impact of the change in the inspection framework be noted.

18 Schools Causing Concern

The Chief Executive of Education Leeds submitted a report on actions being followed to ensure that the schools causing the most serious concerns are being monitored, supported and challenged through planned interventions.

Following consideration of appendix 1 to the report designated as exempt under Access to Information Procedure Rule 10.4(1) and (2) which was considered in private at the conclusion of the meeting it was

RESOLVED – That the contents of the report and the action in schools causing concern be noted.

(During the discussion of this matter Councillor Blake declared a personal interest as a governor at Intake High School).

ADULT HEALTH AND SOCIAL CARE

19 Scrutiny Board Report - Childhood Obesity Prevention and Management

Reports were submitted by the Chief Executive and the Chief Democratic Services presenting a recommendation made by the Scrutiny Board (Health and Wellbeing) following their recent inquiry into childhood obesity prevention and management.

The Chair of the Scrutiny Board attended the meeting and presented the Scrutiny report.

RESOLVED – That the final report of the Scrutiny Board (Health and Wellbeing) into childhood obesity prevention and management be noted and

that a further report be brought to this Board in response to recommendation 6 of the Scrutiny Board's report.

DATE OF PUBLICATION: 16TH JUNE 2006
LAST DATE FOR CALL IN: 23RD JUNE 2006

(Scrutiny Support will notify relevant Directors of any items called in by 12.00 noon on 26th June 2006)

Agenda Item 7

Overview and Scrutiny Committee

Monday, 5th June, 2006

PRESENT: Councillor G Driver in the Chair

Councillors J Bale, B Cleasby, T Leadley
and R Pryke

1 Chair's Opening Remarks

The Chair welcomed Members and officers to the first meeting of the Overview and Scrutiny Committee (OSC) in the 2006/07 municipal year, and also paid tribute to the hard work of the outgoing Chair, Councillor Liz Minkin.

2 Declaration of Interests

No declarations of interest were made.

3 Apologies for Absence

Apologies for absence from the meeting were submitted on behalf of Councillors Anderson, Grahame and Lancaster.

4 Minutes - 26th April 2006

RESOLVED – That the minutes of the meeting held on 26th April 2006 be confirmed as a correct record.

5 Matters Arising from the Minutes

- (a) Scrutiny Commission (Avoiding Alcohol Abuse) (Minute No 152 refers)
Further to Minute No 152, 26th April 2006, the Chair reported that the final responses to the Commission's Inquiry Report would now be submitted to the July OSC meeting.
- (b) Scrutiny Commission (Flooding within Leeds) (Minute No 153 refers)
Further to Minute No 153, 26th April 2006, the Commission Chair, Councillor Leadley, reported on a recent Yorkshire and Humberside Regional Spatial Strategy Review meeting he had attended at which it was clear that flooding problems was now regarded as an issue which needed to be tackled at regional level. However, referring to recent problems which had re-occurred locally on 16th May 2006, almost exactly a year after similar problems in May 2005, it was clear that much remained to be done locally to address the issues highlighted in his Commission's final report.

6 Outstanding Minutes of Former Scrutiny Boards

RESOLVED – That the final minutes of the following former Scrutiny Boards be received and noted:-

- Thriving Communities, 19th April 2006
- Environment and Community Safety, 24th April 2006
- Transforming Services, 27th April 2006.

Final minutes -Approved at the meeting
held on Monday, 3rd July, 2006

7 The Scrutiny Process and Constitutional Changes

The Head of Scrutiny and Member Development submitted a report outlining for the Committee the changes to Scrutiny Board arrangements recently approved by Council and the revised Terms of Reference of OSC.

In brief summary, the following main issues were discussed:-

- The possibility, where absolutely necessary, of certain Inquiries being carried over from one municipal year to the next where this might be warranted, rather than attempt to impose false deadlines. It was accepted that this was feasible, but possible continuity difficulties were also highlighted;
- It was agreed that the Head of Scrutiny Support and Member Development should obtain and circulate to OSC Members a copy of the report of the London Assembly into the 7th July bombings, published today;
- Other items suggested for further consideration as part of the Committee's work programme were progress on the Council's 'Narrowing the Gap' corporate objective, and the relationship between the Call Centre and service departments in terms of following through on complaints received or matters highlighted.

RESOLVED – That subject to the above comments, the report be received and noted.

8 The Advisory Role of the Overview and Scrutiny Committee

The Committee considered a report submitted by the Head of Scrutiny and Member Development regarding the advisory aspects of OSC's role.

In addition to the proposals contained in the report relating to the co-ordination of Board work programmes and the development of best practice, which Members accepted and welcomed, the Board also felt that it was important for it to develop its relationship with the Executive Board and Executive Members. This should be a two-way exchange of ideas and views, perhaps via quarterly reports from OSC to the Executive Board, and this would also allow OSC to highlight to the Executive strategic areas, such as transport, where it was felt that issues needed to be addressed and discuss how best to tackle them.

RESOLVED – That subject to the above comments, the report be received and noted.

9 Annual Scrutiny Report to Council - Action Plan

The Head of Scrutiny and Member Development submitted a report regarding the annual process whereby OSC, on behalf of all Scrutiny Boards, submitted an Annual Scrutiny Report and associated Action Plan to the Executive Board.

Developing Members' theme from the last item, the Head of Scrutiny and Member Development suggested that perhaps the development of a Forum, involving Scrutiny Board Chairs and Executive Board Members, was one way in which links and communication could be improved. It would also help to establish a direct link in terms of progressing corporate priorities.

The Chair indicated that he supported this concept, perhaps with Forum meetings being themed to one particular subject, such as obesity, transport, the environment, quality and care, employment and training etc.

RESOLVED – That the report be noted, and the Head of Scrutiny and Member Development further develop the ideas discussed and report back to the Committee.

10 OSC Work Programme - Sources of Work and Establishing Priorities

The Committee considered a report submitted by the Head of Scrutiny and Member Development regarding developing the Committee's work programme for 2006/07.

The Chair stated that the report was an excellent starting point for planning OSC's work programme, and that he was in favour, where appropriate, of single item agendas.

In brief summary, the following matters were discussed as part of the Committee's consideration of this item:-

- Progress chasing on the Council's 'Narrowing the Gap' corporate objective;
- Obesity – to build upon the excellent work previously carried out by the Scrutiny Board (Health and Well Being);
- Electoral arrangements – carry over from work of Scrutiny Board (Thriving Communities);
- Co-ordination of cross-cutting issues across Boards.

RESOLVED – That subject to the above comments, the Board's work programme as submitted be approved and accepted, and the Head of Scrutiny and Member Development be requested, in consultation with the Chair, to develop further the proposed work programme and report back.

11 Date and Time of Next Meeting

Councillor Pryke submitted his apologies for the next scheduled meeting, on Monday 3rd July at 10.00 am (Pre-Meeting 9.30 am), and requested that consideration be given to the possibility of moving OSC meetings from a Monday, which were personally inconvenient for him.

The Chair stated his intention to hold Pre-Meetings at 9.30 am prior to each OSC meeting, which would itself commence at 10.00 am.

RESOLVED – That the Head of Scrutiny and Member Development, in consultation with the Chair, be requested to review the current proposed dates for OSC meetings.

This page is intentionally left blank



Originator: S Winfield

Tel: 24 74707

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Leisure)

Date: 17th July 2006

Subject: Update on City Museum

Electoral Wards Affected:	Specific Implications For:
	Ethnic minorities <input type="checkbox"/>
	Women <input type="checkbox"/>
	Disabled people <input type="checkbox"/>
	Narrowing the Gap <input type="checkbox"/>

1.0 Introduction

- 1.1 At its June meeting, the Board agreed to receive updated information on the City Museum project from the department.

2.0 Report submitted to the Board

- 2.1 Attached is the update report submitted to the Board from the department which outlines the progress made in establishing the Leeds Museum Discovery Centre and the creation of an accessible collections store and facilities at Clarence Dock.

3.0 Recommendation

- 3.1 Members are requested to note the information presented and decide whether further scrutiny is required.

This page is intentionally left blank



Report of the Chief Heritage Officer

Scrutiny Board (Leisure) – Museums Working Group

Date: 17th July 2006

Subject: Update on the New City Museum Project

Electoral wards affected:

Specific implications for:

Ethnic minorities

Women

Disabled people

Narrowing the gap

1.0 INTRODUCTION

1.1 This is an update on progress on the Leeds City Museum Project.

2.0 Museum Resource Centre

2.1 Now renamed the Leeds Museum Discovery Centre this is the creation of an accessible collections store with associated educational facilities and technical workshops located at Clarence Dock. This will provide access to and improved care and better storage for the City's museum collections which are recognised by the government to be of national importance. It is envisaged that it will primarily be visited by booked specialist and community groups and school parties.

2.2 Construction commenced onsite in September 2005. Projected completion of building works is September 2006, followed by the fit out of the building and the installation of the collections from various locations around the city. The Centre will open to the public after Easter 2007.

2.3 The construction is c.80% complete and 1.5 weeks behind programme. The external fabric and structure is virtually complete.

- 2.4 The tendered cost was £6.285m. The cost consultants advise that the projected final cost is now £80k above the tendered cost. There are still a large amount of provisional sums still to be accounted for and this remains the main focus for identifying potential cost savings. A weekly core group has also been set up by the Project Manager to ensure timely decisions relating to design and cost.

3.0 City Museum

- 3.1 The provision of a City Museum in the listed Leeds Institute in Millennium Square will provide the city with a major visitor attraction and restore public access to the city's collections that have largely been in store for many years. The museum will combine innovative and thought provoking galleries with café, shop, educational and conference facilities.

The contractor commenced on site in September 2005. Projected completion of building works is now June 2007 when Exhibition fit out will commence.

- 3.2 Construction is c. 35% complete and 10 weeks behind programme. Around 70% of the extensive internal structural works are complete with ongoing remedial works to the roof and external wall repairs. Work is progressing slower than anticipated. Delays are due primarily to discoveries made as demolition has progressed as the building is in a worse condition than anticipated e.g. revealed walls have been found to be structurally unsound and had to be replaced.
- 3.3 It is estimated that the last of the major structural operations will be complete by the end of August. Consequently, there should be a reduced risk of further delays and additional costs after this date
- 3.4 Tendered cost is £11,280m. The cost consultants advise that the projected final cost is £270k over budget. Strategy to bring project back to budget includes:
- A) Further Value engineering
 - B) Minimise cost of outstanding work packages still to be procured
 - C) Speed up necessary change decisions onsite

4.0 City Museum Exhibition works

- 4.1 Following the consultation campaign reported to Scrutiny last year all galleries now have their detailed design completed. The initial Exhibition Cost Report received in June projected an overspend of £1m on a budget of £5.75mm. Value Engineering is on going but has so far been successful in reducing this to £181,000 without any loss of functionality or impact on the visitor experience. Once confirmation has been received that costs are within budget LCC will sign off and production drawings will commence
- 4.2 We are now working on procurement for letting the works. The Project has been advertised and initial expressions of interest evaluated.
- 4.3 The projected completion of the works is April 2008.

4.4 Public Opening of the Museum is planned for late Summer 2008 following installation of the collections.

5.0 **CONSULTATION**

5.1 The consultation meetings with many local groups have generally gone well and have impacted on the design of the galleries and on their content. However, the feedback from the Four Societies regarding the Leeds Galleries has meant a significant amount of re-design causing some extension to the original programme. Though this has not yet impacted on the critical path it has delayed the final gallery costing exercise. All the galleries have been agreed with and supported by the 4 Societies.

5.2 The consultation process is ongoing with further consultation with the Four Societies, Community Groups and teachers arranged. On top of this there have been individual contacts between members of the Four Societies and the relevant curators to access potential objects for display or to seek specialist knowledge. In addition similar contacts have been made with other specialist institutions and groups.

6.0 **RECOMMENDATION**

6.1 The working group is asked to note the contents of this report and make any comments as appropriate.

This page is intentionally left blank



Originator: S Winfield

Tel: 24 74707

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Leisure)

Date: 17th July 2006

Subject: Terms of Reference for Inquiry into Leisure Centres

Electoral Wards Affected:

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

1.0 Introduction

- 1.1 At its June meeting Members agreed to undertake an inquiry into Leisure Centres.
- 1.2 The Scrutiny Board procedure rules require comments from the relevant Executive Board Member and the Director which are attached. In this case, the Executive Board Member with responsibility for Development has also been informed of the inquiry.

2.0 Draft Terms of Reference

- 2.1 Attached are the draft terms of reference for the proposed inquiry. Members may wish to make amendments and discuss the practical aspects of the inquiry, such as identified site visits.
- 2.2 The terms of reference also outline a proposed schedule for receiving evidence and Members are asked to consider this timetable.

3.0 Recommendation

- 3.1 The Board is requested to consider, amend and agree the attached terms of reference.

This page is intentionally left blank

DRAFT

Scrutiny Board (Leisure)

Inquiry into Leisure Centres – Provision and Maintenance Terms of Reference

1.0 Introduction

- 1.1 At its meeting on 12th June 2006 Scrutiny Board (Leisure) agreed to undertake an inquiry into the future provision of Leisure Centres and the continued improvement and maintenance of existing facilities.
- 1.2 Members recognised that there are two approaches being developed by the Council; the possibility of building new facilities through a PFI scheme and placing the existing facilities into a not for profit Trust creating an arms length management organisation. Members felt that the inquiry should cover both these approaches in order to explore and understand the future arrangements for all leisure centres in the city, both existing and newly built.
- 1.3 Members are also aware that work had been undertaken during 2004 by a previous Leisure Scrutiny Board, which has provided some ground work for understanding the background to the proposals. It is clear from this work that there has been high level of public concern with existing leisure facilities regarding their quality, affordability and accessibility. The scrutiny work also covered the potential opportunities for funding, including developing an arms length trust and a PFI scheme.

2.0 Scope of the Inquiry

- 2.1 The purpose of the Inquiry is to make an assessment of and, where appropriate, make recommendations on the following areas:

Background information

- Information on the work undertaken by the previous scrutiny board in 2004
- Updates on investment requirements and performance of centres
- The background to PFI and Trust options

PFI scheme

- The business case and progress relating to the proposed PFI scheme for the provision of new facilities
- The geographical locations of the proposed provision
- The relationship between new facilities and the management arrangements proposed for the existing facilities

Existing facilities

- Summary of the current position including identified maintenance and refurbishment needs, review of provision and usage and proposals for short and medium term maintenance/usage
- Details of the proposed arms length management Trust including the benefits, challenges and timescales identified
- Details of capital investment required and identified
- Details of current and future charging policy

Strategic Overview

- Long term plans for existing and new facilities, projected usage and linkages to corporate priorities, including the links to health.

3.0 COMMENTS OF THE RELEVANT DIRECTOR AND EXECUTIVE MEMBER

3.1 In line with Scrutiny Board Procedure Rule 12.4 the views of the relevant Director and Executive Member have been sought and have been incorporated where appropriate into these Terms of Reference.

4.0 TIMETABLE FOR THE INQUIRY

4.1 The inquiry will take place over three sessions with a view to issuing a final report in December/January 2006.

4.2 The length of the inquiry is subject to change

5.0 SUBMISSION OF EVIDENCE

5.1 September

Background information

- Information on the work undertaken by the previous scrutiny board in 2004
- Updates on investment requirements and performance of centres
- The background to PFI and Trust options

5.2 October

PFI scheme

- The business case and progress relating to the proposed PFI scheme for the provision of new facilities
- The geographical locations of the proposed provision

- The relationship between new facilities and the management arrangements proposed for the existing facilities

5.3 November

Existing facilities

- Summary of the current position including identified maintenance and refurbishment needs, review of provision and usage and proposals for short and medium term maintenance/usage
- Details of the proposed arms length management Trust including the benefits, challenges and timescales identified
- Details of capital investment required and identified
- Issues arising from previous session

5.4 December

Strategic Overview

- Long term plans for existing and new facilities, projected usage and linkages to corporate priorities.
- Issues arising from previous sessions

This page is intentionally left blank

Report of the Head of Scrutiny Support and Member Development

Scrutiny Board (Environment and Community Safety)

Date: 17th July 2006

Subject: Work Programme

Electoral Wards Affected: All

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

1.0 Introduction

1.1 The attached appendix provides Members with a copy of the Board's current Work Programme (Appendix 1).

1.2 At appendix 2 is the Forward Plan for July to October 2006.

2.0 Recommendation

2.1 The Board is requested to:

- (i) Determine any additional items for the Work Programme.
- (ii) Receive and make any changes to the attached Work Programme following decisions made at today's meeting.

This page is intentionally left blank

SCRUTINY BOARD (LEISURE) – WORK PROGRAMME 2006/07 last amended June 2006

ITEM	DESCRIPTION	NOTES	DATE ENTERED INTO WORK PROGRAMME
Unscheduled items			
Cultural Strategy	To receive information on the review of the Cultural Strategy		
Meeting date: 17th July 2006			
City Museum - update	To receive a briefing updating the Board on this project		
Inquiry into Leisure Centres terms of reference	To agree terms of reference for an inquiry into Leisure Centres		

SCRUTINY BOARD (LEISURE) – WORK PROGRAMME 2006/07 last amended June 2006

ITEM	DESCRIPTION	NOTES	DATE ENTERED INTO WORK PROGRAMME
Meeting date: 11th September 2006			
Millennium Square Screen	To receive information on the use of the screen in Millennium Square		
Grand Theatre Update Report	To receive and update on the Grand Theatre project		
Inquiry into Leisure Centres	To receive information on the first session of the inquiry		
Meeting date: 16th October 2006			
Art Gallery Scheme briefing	To receive a briefing on the Art Gallery project		
Ticket distribution	To agree terms of reference for an inquiry into the distribution of tickets for free events		
Inquiry into Leisure Centres	To receive information on the second session of the inquiry		

SCRUTINY BOARD (LEISURE) – WORK PROGRAMME 2006/07 last amended June 2006

ITEM	DESCRIPTION	NOTES	DATE ENTERED INTO WORK PROGRAMME
Meeting date: 13th November 2006			
Inquiry into Leisure Centres	To agree the Board's final report.		
Conference and Meeting Strategy update	To receive and update on the Council's conference and meeting strategy		
Ticket Distribution for free events	To receive information on how the Council currently distributes tickets		
Meeting date: 11th December 2006			
The Olympics and the Benefits to the Region briefing	To receive a briefing on how the Olympics can benefit the city and the region		
Meeting date: 15th January 2007			
Meeting date: 12th February 2007			
Meeting date: 12th March 2007			
Meeting date: 16th April 2007			
Annual Report	To agree the Board's contribution to the Scrutiny Annual Report		

SCRUTINY BOARD (LEISURE) – WORK PROGRAMME 2006/07 last amended June 2006

ITEM	DESCRIPTION	NOTES	DATE ENTERED INTO WORK PROGRAMME
Working Groups			

LEEDS CITY COUNCIL**FORWARD PLAN OF KEY DECISIONS**For the period 1st July 2006 to 31st October 2006

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made)
New Leaf Leisure Centres PFI – Outline Business Case	Executive Board (Portfolio: Leisure)	5/7/06	Ward Members, Leisure Centre users, Executive Member for Learning and Leisure	The report to be issued to the decision maker with the agenda for the meeting	Director of Learning and Leisure
To agree an Events Strategy for Millennium Square incorporating environmental impact analysis	Executive Board (Portfolio: Leisure)	18/10/06	Review of noise impact and criteria for Leeds General Infirmary and associated research. Elected members, event attendees, users of nearby venues	The report to be issued to the decision maker with the agenda for the meeting	Director of Leisure Services

Page 33

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £500,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

In cases where Key Decisions to be taken by the Executive are not included in this Plan, 5 days notice of the intention to take such decisions will be given by way of the Agenda for the Executive Board meeting.

Executive Board Portfolios

Central and Corporate
Development
City Services
Neighbourhoods and Housing

Executive Member

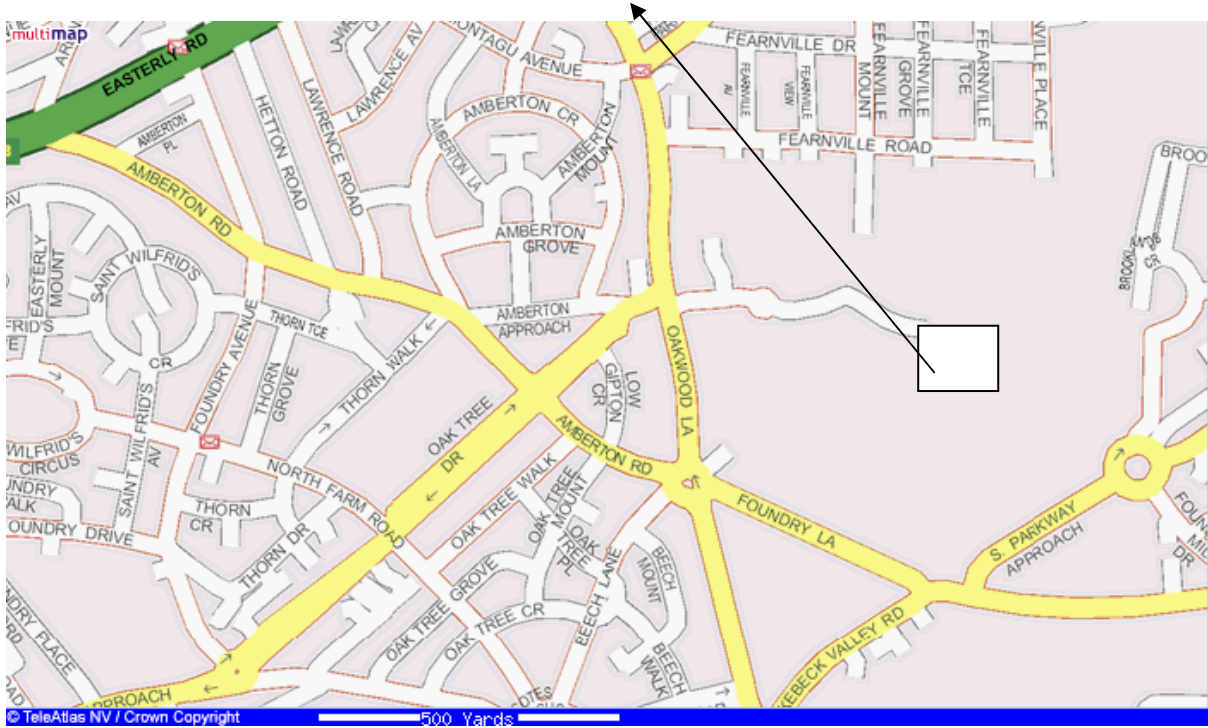
Councillor Mark Harris
Councillor Andrew Carter
Councillor Steve Smith
Councillor John Leslie Carter

Leisure
Children's Services (Lead)
Children's Services (Support)
Adult Health and Social Care
Customer Services
Leader of the Labour Group
Advisory Member

Councillor John Procter
Councillor Richard Brett
Councillor Richard Harker
Councillor Peter Harrand
Councillor David Blackburn
Councillor Keith Wakefield
Councillor Judith Blake

Agenda Annex

Fearville Sports Centre, Oakwood Lane, Leeds LS8 3LF
(Go up Roundhay Road turn right after Forde Green Public House straight up Easterley Road and then right at large roundabout on to Oakwood Lane. Sports Centre will be on your left after the Fearville estate)



This page is intentionally left blank